



Dear Parents

December 15, 2022

**Instructions to parents of children commuting by Private Vans/Transport**

In our constant endeavour to ensure safety of our students, we reiterate our advice to you to use only safe and legal means of transportation for your children. Preferably, wherever possible, use school buses only as they are safer and secure in comparison to the Private vans/Cabs and other means of transportation.

In case you opt for private vans/Cabs for your ward's transportation, then you are requested to ensure compliance to the guidelines of the Supreme Court and the Directorate of Education issued from time to time regarding safe and secure transportation of children. Please ensure the following:

1. The cab/taxi/van is registered with the Transport Department under the School Cab Scheme of the Private Motor Registration Act.
2. The vehicle registered under the scheme should be equipped with safety features including Speed Governors, GPRS Devices, Fire Extinguishers and First Aid Box.
3. There should be a lady attendant/ parent in the van in the morning as well as in the afternoon.
4. Keep regular check that the driver is not driving negligently or indulging in rash driving.
5. That driver should strictly adhere to the school timings.
6. The van/cab should not be overloaded.
7. There should be a yellow strip mentioning "SCHOOL CAB" on the vehicle.
8. The vehicle should be fit as per govt. norms and have all the necessary documents.
  - License
  - Registration details
  - Fitness Certificate of the vehicle.
  - Permit
  - Pollution certificate Insurance
9. The driver should be in proper uniform.
10. In case of any change in the duty of driver or vehicle, the same must be informed to the school at the earliest.
11. The Vehicle Registration Number, License details, identity card and the latest police verification report of the driver/conductor/helper should be provided to the school through the class teacher.

As the school has no control over van/cab drivers, therefore, you are required to be more vigilant while engaging them for transportation of your children. In case you wish to switch to the school bus, you may submit an application to the school and the school will make best efforts to accommodate your request as per rules and feasibility.

No security is complete without the active participation and support of the parents; we seek your cooperation in providing a safe environment to children.

Safety of our children is our priority and collective responsibility.

**Thanks & Regards**

  
**Ashish Sawhney**  
(Principal)